



Bujumbura, March 3, 2020

Dear Prospective Offeror/Quoter:

The American Embassy Bujumbura has a requirement for a contractor to provide 18 jersey barriers per the attached specifications. You are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

1. Standard Form SF-18
2. Basic information, statement of work or specifications and technical qualifications.
3. Late quotation rules and evaluation method.

The Embassy plans to award a purchase order to the lowest acceptable quoter. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in Block 5a of the SF-18 by Friday, March 12, 2020 at 16:00, Bujumbura time. Oral quotations will not be accepted. You can submit your quotation by email to [marizal@state.gov](mailto:marizal@state.gov)

Sincerely,

Veronique Drilling  
Contracting Officer



Enclosure:  
As Stated.

<b>REQUEST FOR QUOTATIONS</b> <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ [ ] IS [x] IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)	PAGE 1	OF 1	PAGES 4
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1. REQUEST NO. <b>PR9031906</b>	2. DATE ISSUED <b>03/03/2020</b>	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
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5A. ISSUED BY <b>General Services Office, American Embassy Bujumbura, 50, Avenue des Etats-Unis, B.P1720, Bujumbura, Burundi</b>	6. DELIVER BY (Date) 30 days after receiving the purchase order
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5B. FOR INFORMATION CALL: (Name and telephone no.)		7. DELIVERY	
NAME <b>Veronique Drilling</b>	TELEPHONE NUMBER		<b>X</b> FOB DESTINATION OTHER (See Schedule)
	AREA CODE <b>+257</b>	NUMBER <b>22 20 70 00</b>	

8. TO:	9. DESTINATION
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a. NAME	b. COMPANY	a. NAME OF CONSIGNEE <b>GSO, U.S. Embassy Bujumbura</b>
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c. STREET ADDRESS	b. STREET ADDRESS <b>50, Avenue des Etats-Unis</b>
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d. CITY	e. STATE	f. ZIP CODE	c. CITY <b>Bujumbura</b>
			d. STATE <b>Burundi</b>
			e. ZIP CODE <b>B.P1720</b>

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) <b>March 12, 2020, at 16:00</b> <b>(Bujumbura time)</b>	<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter
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11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
<b>1</b>	<b>Jersey barriers, per attached specifications</b>	<b>18</b>	<b>EA</b>		
<b>2</b>	<b>Transport to US Embassy Bujumbura</b>	<b>18</b>	<b>EA</b>		

12 DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS	
				NUMBER	%

NOTE: Additional provisions and representations [ ] are [x] are not attached.

13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15 DATE OF QUOTATION
a. NAME OF QUOTER				
b. STREET ADDRESS			16. SIGNER	
c. COUNTY			a. NAME (Type or print)	b. TELEPHONE
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)	AREA CODE
				NUMBER

## **I. General description**

The goal of this project is to fabricate and deliver 18 concrete barriers at the US Embassy Bujumbura.

The project includes the following tasks:

1. Fabricate 18 Jersey Barriers as per drawing #1;
2. Deliver 18 Jersey Barriers to US Embassy Bujumbura in Kigobe in covered truck or in an enclosed truck;
3. Paint white the 18 vehicle barriers to match the same color of the existing barriers.
4. The white paint shall be a water based and outside paint, equal or similar to the Rudi Paint N.606;
5. The contractor shall not mix the outside white paint with more water;
6. The concrete shall have steel bars #14 and with concrete assayed at 500kg/m<sup>3</sup>;
7. The contractor shall use the 42.5 DAGONGOTE cement.
8. Each concrete barrier shall have two holes for lifting it with distance of 167cm between holes;
9. Each concrete barrier shall have two metals, one metal in each side to hook with other next barrier;
10. The contractor shall fabricate the barriers exactly similar to the existing barriers at Embassy in Kigobe. **A site visit is scheduled on March 09, 2020 at 10:00AM** at the Embassy. Interested parties shall provide their names by email to [marizal@state.gov](mailto:marizal@state.gov) or by phone on +25722207125, no later than March 06, 2020 at 10:00 AM

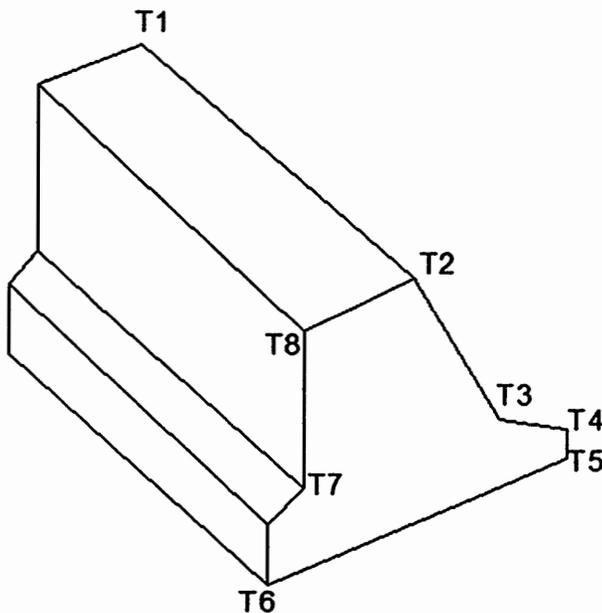
## **II. Techniques and methodologies**

- The contractor will follow the instructions provided in this present statement of work to fabricate the barriers at their site.
- Contractor shall be responsible for providing all labor, materials, tools, and equipment required for completion of the work in all respects and as per the scope of work.
- All the work shall be done at the site of the contractor and the barriers shall be delivered the site when all work is finished. Only last touch up paints shall be completed at the Embassy;
- The work is expected to be completed within 30 days from the day the contractor receives the purchase order.

- Before delivering the barriers, the contractor shall advise the Embassy to come and inspect the barriers at the contractor's site.
- Prior to delivery, The Contractor must abide by US Embassy security regulations related to the work by providing a list of names of all staff and vehicles to be at the site at least 2 days prior to the delivery of the barriers. The contractor shall provide manpower for the delivery of the jersey barriers.
- The Embassy working hours are 7:30AM to 5:30PM, Monday through Thursday, and from 7:30AM to 12:30PM on Fridays. No work shall be done beyond this time without prior approval of the Contracting Officer and in accordance with the after-hour access to the Embassy compound.
- For bidding purposes, the contractor is encouraged to take his/her own measurements of the Jersey barriers and submit them for approval by the Contracting Officer Representative.
- The Contractor is responsible to maintain a clean work area as frequently as required to maintain a safe and presentable environment.

### III. Technical requirements

#### The drawing #1: Details of Jersey barrier:



#### The dimension of white concrete vehicle barrier:

Length: T1-T2= 3m  
 Heights: T8-T7= T2-T3=0.52m,  
 T3-T4=0.24m,  
 T4-T5=0.1m  
 Widths: T5-T6= 0.62m,  
 T7-T3=0.34m,  
 T2-T8=0.16m

#### **IV. Safety**

- The contractor is responsible and shall continue management and implementation of a safety and health program throughout painting work.
- The Contracting Officer and the Post Occupational Safety and Health Officer [OSHA] reserve the right to suspend work when and where Contractor's safety and health program is considered to be operating in an inadequate or non-complying manner.
- The contractor shall provide all Personal Protective Equipment for the workers as per the requirement of the site. Work will be stopped in case the proper protection equipment is not found with the workers and the lapse of time shall be at the Contractor's expense.
- The contractor will not leave the work site in an unsafe condition or any other condition that might cause injury to personnel, damage to existing work, plants or equipment.
- The contractor will use all safety gadgets e.g. hard hats, cotton gloves and goggles as required on site to avoid the accident.
- Any equipment or work considered dangerous shall be immediately discontinued
- Contractors will report accidents to Contracting officer in writing and copy the Contracting officer's representative and OSHA.

#### **V. Evaluation**

- The US Embassy Bujumbura shall grant a purchase order to a responsible contractor with the lowest price technically acceptable price.
- Quotations are due on or before March 12, 2020 at 16:00, Bujumbura time.
- Provide your price/quotation by completing the form SF-18 provided in this document.
- Quotations can be submitted by mail at US Embassy Bujumbura, Kigobe, BP.1720, Bujumbura, Burundi or by email to [marizal@state.gov](mailto:marizal@state.gov) no later than March 12, 2020 at 16:00 Bujumbura time. No late quotations will be accepted.
- Please send all the questions to [marizal@state.gov](mailto:marizal@state.gov) .